



DCCB-VZM

C.O./IT/2025-26

**THE DISTRICT CO-OPERATIVE
CENTRAL BANK Ltd.,
VIZIANAGARAM-535002**

Phone No 08922 226075/224615 Fax 224918.

Mail: cco_vzm@apcob.org.

DL.08.04.2025.

INVITING QUOTATIONS

Sub	DCCB Vizianagaram –Annual Maintenance Contract for 24 branches and Head Office of the Bank – Regarding.
Ref:-	1.Office Note Orders of CEO Dt: 25.03.2025. 2. PIC/JC Note Orders Dt:07.04.2025.

We request to quote your Professional fee for Annual Maintenance Contract for 24 branches and Head Office of the Bank and cost of work as per the format annexed for rendering the captioned work to be carried out along with the details of the work.

The aspects to be cover are:

1. All Laptops.
2. All Passbook Printers.
3. All LaserJet and multi-functional printers.
4. CC-Surveillance (Cameras and DVRs)
5. All Network devices (including Cabling, Swathes and Modems – Except CBS-Network devices.)
6. Burglar alarms (Devices and connectivity).
7. Fire alarms (devices and connectivity).
8. Online UPS (10 KVA, 5KVA & 3 KVA).
9. Electrical Earthing (Resistance check).
10. All Desktops along with Monitors (CBS use & Other Use).

To be followed during the preparation of Quotations:

- a) Prepare the details of goods, electrical installations, etc. detailed estimates and all such other particulars as may be necessary for preparation of bill of quantities.
- (b) Assuming full responsibility for supervision and proper execution of all works from time to time including control over quantities during the execution to restrict variation, if any, to the minimum.

The general scope of professional services to be rendered is attached hereunder.

Hence, we request you offer your quotations in a sealed cover, duly addressing to the address of “ **The Chief Executive Officer, The Dist. Co-operative Central Bank Ltd., A.G.Road, Vizianagaram**” by post or by hand on or before 21.04.2025 at 5.00 PM.

Terms and Conditions:

- The Bank has got the right to alter, modify or cancel the quotations.
- Proposed work has to be completed within the specified period mentioned in the work order.

Thanking you,

Sd/-Ch.Umamaheswara Rao
Chief Executive Officer

//t.c.b.o/

Dy.General Manager(Bkg & IT)